



**International  
Mosaic  
Down  
Syndrome  
Association**  
*Uniting Unique People in a Unique World*

**PO Box 1052  
Franklin, TX. 77856  
PH: 979-828-4177  
Toll Free: 1-888-MDS-LINK  
Fax: 775-295-9373  
www.imdsa.com**

We are pleased to extend to you an invitation to apply for exhibit space for the 2007 International Mosaic Down Syndrome Association bi-annual conference. This event will be held June 29-July 01, 2007 at the prestigious Virginia Commonwealth University/Medical College of Virginia in Richmond VA.

International Mosaic Down Syndrome Association (IMDSA) is a non-profit 501c3 organization designed to provide support to those touched by mosaic Down syndrome and provide education and research to the medical, educational, and personal communities. Mosaic Down syndrome (MDS) is a rare form of Down syndrome, where a percentage of cells in the body have the extra chromosome that causes Down syndrome, and the remaining cells are unaffected. Due to the rarity of this disorder, most people with MDS often never meet another person with this birth defect. In the past 5 years of service, IMDSA has reached over 500 families affected by this rare genetic disorder throughout the globe. We have families representing almost every state and every country through out the world, and each time a new family comes to us, the first thing that they say is, "Finally, I am not alone!"

As the largest gathering of family members and professionals associated with mosaic Down syndrome in the world, the IMDSA conference provides you a wonderful opportunity to offer your products and services to a large and receptive audience of not only families and professionals interested in this rare disorder, but also those interested in all forms of Down syndrome. We are having vendors present products for viewing and purchase on Saturday and Sunday.

Exhibit guidelines and shipping information are provided in the application package. The forms should be returned as soon as possible and no later than June 1, 2007 with your payment. You will receive official confirmation after receipt of your forms and payment.

Please feel welcome to contact me with any questions or concerns. I am looking forward to greeting you in Richmond and working with you on this exciting event.

Sincerely,  
Darlene Benoit  
2007 IMDSA Exhibitor Administrator  
Email: DarleneandJohn@gmail.com

## EXHIBIT APPLICATION PROCESS

1. Complete "Exhibitor Application" form.
2. Enclose payment in full.
3. Send to IMDSA by June 1, 2007.
4. If your exhibit is accepted, you will receive a confirmation letter.
5. If your exhibit is not accepted, you will be notified & your payment returned.
6. Limited space is available on a first-come, first-served basis.

## TERMS AND CONDITIONS

1. Exhibitors are responsible for their own set-up and take-down within hours indicated.
2. All tables are 5ft x 2ft in length. (table covers will not be provided)
3. All tables must be staffed during exhibit hours.
4. Any and all state and/or local requirements (e.g. sales tax, business licenses, etc.) are the sole responsibility of the Exhibitor.
5. Exhibitors are responsible for interaction with VCU/MCV for electrical and telephone needs and for any costs incurred related to these needs.
6. Exhibitors are responsible for providing any power strips or extension cords that they require.
7. The IMDSA is not responsible for any costs incurred by the Exhibitor.
8. Upon receipt of completed forms and fees, you will be notified of the status of your application.
9. Any Exhibitor planning to attend the conference or attend banquet must register before June 1, 2007.
10. IMDSA reserves the right to deny space to any Exhibitor before and/or during the convention.
11. Cancellation Policy:
  - a. A cancellation charge of 25% of the appropriate fee will be imposed on any Exhibitor who cancels before May 25, 2007.
  - b. After June 1, 2007 no refunds will be issued.
  - c. If deemed appropriate by the IMDSA an Exhibitor may be cancelled at any time with full refund to the Exhibitor.

**METHOD OF PAYMENT:** CHECK PAYABLE TO IMDSA  
RETURN NO LATER THAN June 1, 2007 WITH PAYMENT IN FULL TO IMDSA ADDRESS ON ENCLOSED FORM

**SHIPPING AND LOCATION INFORMATION:**  
MCV Alumni House and Paul A. Gross Conference Center  
1016 East Clay Street, Richmond, VA 23219 USA  
Tel: 804-828-3900

**HOTEL INFORMATION:**  
To reserve your hotel room you may use IMDSA's room block at the  
**Richmond Marriott** 500 East Broad Street Richmond, Virginia 23219 USA~Local  
Phone: 1-804-643-3400 Toll-Free: 1-800-228-9290



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## 2007 Exhibitor Application

NAME OF EXHIBITOR \_\_\_\_\_

ORGANIZATION CONTACT PRE-CONFERENCE \_\_\_\_\_

NAMES OF THOSE STAFFING EXHIBIT TABLE (FOR NAME TAGS) \_\_\_\_\_

\_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

EMAIL \_\_\_\_\_

WEBSITE \_\_\_\_\_

TITLE OF EXHIBIT \_\_\_\_\_

DESCRIPTION OF EXHIBIT (BRIEFLY DESCRIBE PRODUCT OR SERVICES OFFERED) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

EXHIBITOR WILL REQUIRE ELECTRICAL CONNECTION \_\_\_\_\_

### EXHIBIT DAYS & HOURS

*Exhibitors will be allowed 30 minutes before exhibit times to setup*

Saturday June 30<sup>th</sup> 8:00 am – 5:30 pm

Sunday July 1<sup>st</sup> 8:00 am – 1:00 pm

### Application Fees Please Check One:

- Sales and representative at tabletop exhibit \$125
- Literature Only for IMDSA information table: without 501c3 letter : \$50
- Literature Only for IMDSA information table: with 501c 3 letter (submit copy with application) \$40

*Please return this form along with a check to the IMDSA address shown above.*



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## 2007 Exhibitor Description

Please type or print legibly this information will be used in IMDSA's 2007 Conference Program Book  
*Mosaic Memories*

1. Name and complete contact information of organization/agency/company/person exhibiting information or wares.

2. Description of Organization/Agency/Company/Person and nature of exhibit. (Please limit to 50 words or less.)

**Sample Exhibitor Copy:**

Anytime Publishing Company  
100 Main St.  
Springfield, IL 12345  
(345) 123-4567 phone  
(345) 123-4568 fax  
[www.anytimepublishing.com](http://www.anytimepublishing.com)

Publisher of books for parents, human services professionals, and students on issues concerning developmental disabilities. Titles on display cover Down syndrome, educating students with developmental disabilities, inclusion, supported employment, family issues, community living, and others.

NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_